



Tenant Rights Organizer JOB ANNOUNCEMENT

TITLE Tenant Rights Organizer
FLSA STATUS Non-Exempt
PAY CLASS Full-Time
REPORTS TO Leadership Development Director
LOCATION Costa Mesa and Orange County, CA

Who is Charitable Ventures?

Founded in 2007, Charitable Ventures is a 501(c)3 nonprofit organization that provides incubation, social impact consulting, and regional collaboration support to community projects and foundations working towards positive social change.

Resilience OC is fiscally sponsored by Charitable Ventures, a 501 c (3) non-partisan organization.

Do you have a passion for tenant rights and base building efforts in Orange County?

If so, your passions align with the Charitable Ventures mission!

What are we looking for in our next team member?

Answer the questions below to see if you may be our new team member!

Are you ready to:

- Lead and facilitate meetings with ROC's membership base of tenants in Costa Mesa.
- Co-develop local advocacy campaigns and strategies that advance tenant rights.
- Attend and participate in county-wide coalitions that address and advance tenant rights & housing justice issues.
- Research, analyze, and summarize the eviction process, trends, and data points.
- Build and maintain relationships and be in open communication with schools, churches, colleges/universities, and partners.

If you answered yes to any of the questions above, your next career may be waiting for you at Charitable Ventures! And we would love to explore it with you.



Job Summary

The Tenant Rights Organizer is responsible for Resilience OC's base-building efforts in Costa Mesa. The Tenant Rights Organizer's primary role is supporting Spanish-speaking community members and tenants through a resident-led organizing space. This encompasses focusing on the leadership development of tenants, gathering and sharing resources through outreach efforts to increase awareness of tenant rights, and inspiring local policy and advocacy change.

What are the desired qualifications?

Education:

High school diploma or equivalent required.

Experience:

- Understand and commit to advancing the mission of Resilience OC
- At least 3+ years of previous organizing and/or base-building efforts
- At least 2+ years of previous advocacy and policy work
- Proficient utilization and demonstration of Google Suite/Microsoft Suite tools.
- Ability to work both independently and collaboratively with other team members.
- Ability to work professionally and effectively to meet timelines and deadlines.
- Demonstrated ability to be detail-oriented, strong organizational skills, and strong communication skills.
- Bilingual speakers are highly encouraged to apply.

Compensation Commensurate with experience, education, and market (\$24-27 hourly)

Benefits

- All employees: 401(k) voluntary employee contribution
- Full-time employees (30 or more hours per week): health insurance (medical, dental, vision); paid time off; company-wide holidays
- **But the most rewarding benefit is your ability to contribute to building stronger communities!**

Is this job not a right fit for you? Maybe it is for a colleague, friend, or neighbor. Please refer anyone that may be a good fit! And check back for other postings as you may become a team member through *your* unique skills and experiences!



Company Summary

Launched in 2007, Charitable Ventures is a non-profit organization dedicated to creating positive social impact through transformative ideas and investments. The agency provides incubation, sponsorship, and capacity building services such as planning, facilitation, and evaluation for funders, non-profit organizations, government, and community leaders throughout California.

Charitable Ventures maximizes the impact of emerging and established nonprofits, as well as donors and foundations with a passion for change – and is considered an essential part of the nonprofit sector infrastructure in Southern California. Since inception, it has fiscally sponsored more than 60 projects that address a wide array of social issues.

Applications: Please send cover letter and resume to info@resilienceoc.org.

Charitable Ventures is committed to the principle of equal employment opportunity. In all that we do, Charitable Ventures supports its clients, projects, staff and partners through our commitment to equity, economic and social justice, diversity and inclusion, and in ways that uplift our communities' assets and potential.