



Clinical Services Supervisor JOB ANNOUNCEMENT

TITLE	Clinical Services Supervisor
FLSA STATUS	Non-Exempt
PAY CLASS	Part-Time
REPORTS TO	Senior Operations Manager
LOCATION	Hybrid - in office as needed

Who is Charitable Ventures?

Charitable Ventures was created to make sure nonprofits are resilient, effective, and empowered so they can serve their communities when they are needed most. Aiming to make our community more socially, racially and economically just, our employees guide and design strategies to effectively address those needs.

Who is Thrive Together OC (TTOC)?

In partnership with families, clients, and other community stakeholders, the Thrive Together OC (TTOC) will establish a state-of-the-art, inclusive, county-wide center that offers screening, assessment, consultation training, and outreach towards the prevention of, and care for, concerns related to early psychosis spectrum disorders for youth and young adults of Orange County (OC).

Do you have a passion for working in a behavioral healthcare setting for impacting your community by improving the overall wellbeing of students?

If so, your passions align with the Charitable Ventures mission!

What are we looking for in our next team member?

Answer the questions below to see if you may be our new team member!

- A Provides individual or group supervision to clinical teams, this includes working collaboratively with early psychosis consultants for peer consultation or graduate level interns as needed. Provide training to develop clinical team to higher levels of expertise by encouraging further education, participation in seminars and providing learning opportunities within the program's scope.



- Meets with individual staff and team members to review clinical cases, discuss client care, progress and problem areas; acts as a resource for clinical team by providing direction or by recommending referrals to other service providers.
- Participates in developing clinical procedures and instructional workflow material to help accomplish program goals.
- Maintains up-to-date knowledge of federal, state and local laws, regulations, policies and procedures which govern program operations and funding; analyzes, interprets and disseminates information to staff and ensures compliance.
- Conducts quality checks by reviewing charts, electronic health records and reports prepared by staff; ensures conformance with quality assurance and utilization review requirements; prepares records, reports and correspondence.
- When clinically indicated provide direct observation of services of clinical employees to clients, to provide real time feedback and support; may advise staff and contract agencies on therapeutic modalities and clinical techniques.
- Ensures client documentation is accurate and submitted within the established time frame.
- Monitors and tracks clinical data to complete monthly units of service reports.

re you ready to:

If you answered yes to any of the questions above, your next career may be waiting for you at Charitable Ventures! And we would love to explore it with you.

Job Summary

The Clinical Services Supervisor will support the clinical team by conducting risk assessments, mental health screenings and specialized assessments to identify youth at clinical high risk for psychosis. The Clinical Services Supervisor will engage the clinical team in case conceptualization, developing suitable treatment planning, and identification of appropriate referrals. The position will also be responsible for overseeing the administrative and clerical processes related to the electronic health record, directing service delivery, implementing safety policies and training on clinical tools and materials in place. The Clinical Services Supervisor will provide coaching, motivating, and monitoring staff related to successful client and community engagement strategies.



What are the desired qualifications?

Education:

- Master's degree in a field/discipline related to mental health such as psychology, social work, counseling, or behavioral science.

Experience:

- Has at least 3 years of supervisory experience or in a leadership role.
- At least 5 years of working in a behavioral healthcare setting and have practiced psychotherapy at least 2 years out of the last 5 years prior.
- Have been Licensed Clinical Social Worker (California) OR Licensed Marriage and Family Therapist (California) OR Psychologist License (California) in California or any other state for at least 2 years.
- Have experience providing clinical supervision to unlicensed staff, interns or participating in peer consultation groups.
- Be eligible to provide clinical supervision and comply with Board of Behavioral Sciences requirements.
- Demonstrate initiative, ability to work independently, while eager to collaborate with others.
- Demonstrates strong communication, organizational, and presentation skills.
- Knowledge of state regulations about ethics, equity, and diversity in the treatment of clients, including client rights, and confidentiality.
- Demonstrated knowledge of individual and/or group psychotherapeutic treatment modalities and techniques. Prioritized preference in those with knowledge in treatment and experience in early psychosis spectrum disorders.
- Prioritized preference in those with experience and having ability to provides clinical assessments with youth and young adults using evidence-based screenings and assessments for early psychosis spectrum disorders including the Structured Interview for Psychosis Risk Syndrome (SIPS).
- Demonstrate interpersonal and leadership skills.

Compensation Commensurate with experience, education, and market (\$48.00 to \$51.92 per hour)

Benefits

- All employees: 401(k) voluntary employee contribution and 40 hours of CA Paid Sick Leave



- **But the most rewarding benefit is your ability to contribute to building stronger communities!**

Is this job not a right fit for you? Maybe it is for a colleague, friend, or neighbor. Please refer anyone that may be a good fit! And check back for other postings as you may become a team member through *your* unique skills and experiences!

Company Summary

Launched in 2007, Charitable Ventures is a non-profit organization dedicated to creating positive social impact through transformative ideas and investments. The agency provides incubation, sponsorship, and capacity building services such as planning, facilitation, and evaluation for funders, non-profit organizations, government, and community leaders throughout California.

Charitable Ventures maximizes the impact of emerging and established nonprofits, as well as donors and foundations with a passion for change – and is considered an essential part of the nonprofit sector infrastructure in Southern California. Since inception, it has fiscally sponsored more than 60 projects that address a wide array of social issues.

Applications: Please send a cover letter and resume to HR@charitableventuresoc.org.

Charitable Ventures is committed to the principle of equal employment opportunity. In all that we do, Charitable Ventures supports its clients, projects, staff and partners through our commitment to equity, economic and social justice, diversity and inclusion, and in ways that uplift our communities' assets and potential.